



*Engineering Perfect Seed*

**APPLICATION FOR EMPLOYMENT**

**TOTAL SEED PRODUCTION, INC.**

Please print all information

Name: \_\_\_\_\_  
                    First                    Middle                    Last                    (Name you go by)

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

E-mail Address: \_\_\_\_\_  
\_\_\_\_\_

Cell Phone Number: \_\_\_\_\_ Home Phone Number: \_\_\_\_\_

Fax Number: \_\_\_\_\_ E-mail: \_\_\_\_\_

Social Security Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Date-of-Birth (Optional): \_\_\_\_\_  
*(Your SS# will facilitate our recordkeeping and minimize errors. You have the right to refuse to provide your SS# and date of birth without penalty.)*

List the positions you are applying for: \_\_\_\_\_  
\_\_\_\_\_

*Equal access to programs and services is available to all applicants. If you need assistance in completing this form or if you require reasonable accommodations during the employment interview process, please notify Human Resources.*

The company's receipt of this application does not constitute a job offer, nor does it imply that a position is available. This application will remain active and on file unless the applicant asks to have it withdrawn.

Date you could begin working if offered a job: \_\_\_\_\_

|                                                                 |           |           |          |        |          |        |  |
|-----------------------------------------------------------------|-----------|-----------|----------|--------|----------|--------|--|
| <b>Schedule you are willing to work (circle all that apply)</b> |           |           |          |        |          |        |  |
| Full Time                                                       | Part Time | Seasonal  | On-Call  |        |          |        |  |
| <b>Days you are willing to work (circle all that apply)</b>     |           |           |          |        |          |        |  |
| Monday                                                          | Tuesday   | Wednesday | Thursday | Friday | Saturday | Sunday |  |

**EDUCATION**

| Name/Location      | Last Completed Level     |
|--------------------|--------------------------|
| High School: _____ | _____                    |
| College: _____     | Degree(s) Received _____ |
| Other: _____       |                          |

**ADDITIONAL INFORMATION**

Were you referred to us? Yes No If yes, by whom? \_\_\_\_\_

How did you hear about this job opening: On-Line Job Posting Newspaper TSP Website  
Other: \_\_\_\_\_

Have you ever applied for a job with Total Seed Production? Yes No

Answer only if the job for which you are applying requires a driver's license:  
Have you ever had your licenses suspended, revoked or modified in the last five years? Yes No

Are you currently subject to a non-compete clause? Please explain.

Are you willing to travel if required for the job? Yes No

Are you able to complete the essential functions of the position without special accommodations? Yes No

If no, what accommodations are needed? \_\_\_\_\_

Have you ever been arrested for or convicted of a crime that has not been expunged or placed under seal by a court? If you answered yes, please explain the circumstances of the arrest or conviction. (If pre-disclosed, infractions are not necessarily disqualifying and will be considered on a case-by-case basis. Failure to disclose past convictions, however, may result in termination or withdrawal of offer of employment.)

Yes No

If yes, please briefly describe the nature of the crime(s), the date and place of conviction and the legal disposition of the case.

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Are you currently out on bail, the subject of a current warrant for arrest or released on your own recognizance pending trial?

Yes No

## WORK EXPERIENCE

### Present Employment

|                                                      |                           |                    |
|------------------------------------------------------|---------------------------|--------------------|
| Present Employer _____                               |                           |                    |
| Company Name _____                                   |                           |                    |
| Job Title _____                                      |                           |                    |
| Address _____                                        |                           |                    |
| Supervisor's Name _____                              |                           |                    |
| Telephone Number _____                               |                           |                    |
| Job Description/Responsibilities _____               |                           |                    |
| _____                                                |                           |                    |
| Left voluntarily? Yes No                             | Lay Off? Yes No           | Terminated? Yes No |
| Employment Date (Month/Year) From ___/___ To ___/___ |                           |                    |
| Hours per week _____                                 | Salary \$ _____ per _____ |                    |

### Past Employment 1

|                                                      |                           |                    |
|------------------------------------------------------|---------------------------|--------------------|
| Past Employer _____                                  |                           |                    |
| Company Name _____                                   |                           |                    |
| Job Title _____                                      |                           |                    |
| Address _____                                        |                           |                    |
| Supervisor's Name _____                              |                           |                    |
| Telephone Number _____                               |                           |                    |
| Job Description/Responsibilities _____               |                           |                    |
| _____                                                |                           |                    |
| Left voluntarily? Yes No                             | Lay Off? Yes No           | Terminated? Yes No |
| Employment Date (Month/Year) From ___/___ To ___/___ |                           |                    |
| Hours per week _____                                 | Salary \$ _____ per _____ |                    |

### Past Employment 2

|                                                      |                           |                    |
|------------------------------------------------------|---------------------------|--------------------|
| Past Employer _____                                  |                           |                    |
| Company Name _____                                   |                           |                    |
| Job Title _____                                      |                           |                    |
| Address _____                                        |                           |                    |
| Supervisor's Name _____                              |                           |                    |
| Telephone Number _____                               |                           |                    |
| Job Description/Responsibilities _____               |                           |                    |
| _____                                                |                           |                    |
| Left voluntarily? Yes No                             | Lay Off? Yes No           | Terminated? Yes No |
| Employment Date (Month/Year) From ___/___ To ___/___ |                           |                    |
| Hours per week _____                                 | Salary \$ _____ per _____ |                    |

**Farming Experience**

Please circle all that apply and list the years of experience:

Plowing: Years \_\_\_\_\_ Cultivating: Years \_\_\_\_\_ Combining: Years \_\_\_\_\_

Disking: Years \_\_\_\_\_ Picking Corn: Years \_\_\_\_\_ Spraying: Years \_\_\_\_\_

Mixing Chemicals: Years \_\_\_\_\_

Please explain where your farming experience came from \_\_\_\_\_

\_\_\_\_\_

**Truck Driving Experience**

Please circle all that apply and list the years of experience:

Straight Truck: Years \_\_\_\_\_ Semi: Years \_\_\_\_\_ CDL: Years \_\_\_\_\_ Class \_\_\_\_\_

Heavy Equipment: Years \_\_\_\_\_ Other: \_\_\_\_\_ Years \_\_\_\_\_

(forklift, backhoe)

Please explain where your truck driving experience came from: \_\_\_\_\_

\_\_\_\_\_

**Seed Experience**

Please circle all that apply and list the years of experience:

Warehousing: Years \_\_\_\_\_ Dryer Operation: Years \_\_\_\_\_

Conditioning Corn: Years \_\_\_\_\_ Conditioning Beans: Years \_\_\_\_\_

Green Sort (seed corn): Years \_\_\_\_\_ Other: \_\_\_\_\_ Years \_\_\_\_\_

Please explain where your Seed experience came from: \_\_\_\_\_

\_\_\_\_\_

**Other Experience**

Please list any additional information that you believe would help assist us in evaluating your qualifications.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**SKILLS**

**Computer Skills**

Please list all computer skills and your proficiency level, including all hardware and software

\_\_\_\_\_ Beginner \_\_\_\_\_ Intermediate \_\_\_\_\_ Advanced \_\_\_\_\_

\_\_\_\_\_ Beginner \_\_\_\_\_ Intermediate \_\_\_\_\_ Advanced \_\_\_\_\_

\_\_\_\_\_ Beginner \_\_\_\_\_ Intermediate \_\_\_\_\_ Advanced \_\_\_\_\_

**Supervisory Skills**

Have you supervised other employees? Yes No If yes, when? \_\_\_\_\_

Describe supervisory experience: \_\_\_\_\_

***Foreign Languages***

Please list the language(s) and circle all that apply

Language: \_\_\_\_\_ Speak Fluently    Read    Write    Knowledge of  
Language: \_\_\_\_\_ Speak Fluently    Read    Write    Knowledge of

**REFERENCES**

Please list three employment references not related to you:

| Name  | Company Name | Phone # | Years Known |
|-------|--------------|---------|-------------|
| <hr/> |              |         |             |
| 1.    | <hr/>        |         |             |
| 2.    | <hr/>        |         |             |
| 3.    | <hr/>        |         |             |

(By listing references, you authorize Total Seed Production, Inc. and the appropriate persons to contact the listed references.)

This application is true and correct and I understand that any misstatements or omission of material facts in the application or hiring process may result in disqualification or termination of employment.

Signature \_\_\_\_\_ Date: \_\_\_\_\_